**Agricultural COVID19 Requirements Lesson Plan**

This lesson plan is to be utilized as a guide to assist with the delivery and training of the *COVID19 Agriculture Requirements Training Material PowerPoint* found in this Safety Tool Kit. Within this Tool Kit to further assist you in delivering this training we have supplemental material such as multiple handouts, factsheets, and guides. The method for using these resources is illustrated below.

| **Materials Needed** |
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| 1. *COVID19 Agriculture Requirements Training Material* PowerPoint
2. Face Masks for Donning & Doffing Practice
3. Factsheets (optional)
4. Handouts (optional)
5. Flip chart and markers (if possible)
6. Prior to the Session familiarize yourself with: (optional)
	1. [Governor’s Proclamation 20-57](https://www.governor.wa.gov/sites/default/files/COVID19Proc20.57AgrWorkersHealth.pdf)
	2. [Agricultural COVID19 Requirements](https://www.governor.wa.gov/sites/default/files/COVID19AgriculturalSafetyPlan.pdf)
	3. [Agricultural Safety Plan Interpretive Guidance](https://www.governor.wa.gov/sites/default/files/Agricultural%20Safety%20Plan%20Interpretive%20Guidance.pdf)
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**How to use the *COVID19 Agriculture Requirements Training Material* PowerPoint** (must be tailored to employer’s site-specific workplace)

**Purpose of PowerPoint:**

The PowerPoint is part of a training safety & health tool kit to comply with the employee education requirements in the Agricultural COVID19 standards recently enacted. Employers must comply with Agricultural COVID19 Requirements and provide adequate educational materials, including workplace posters, and training to educate employees about the risks of COVID-19 and the required safety protocols. All educational materials must be provided in the language or languages the employees understand. The entire curriculum must be provided to new employees. Training on any new COVID-19 health and safety rules issued by federal, state, or local authorities relating to agricultural work must be refreshed following issuance.

**Contents of PowerPoint:**

(i) The importance of and method for handwashing and avoiding touching an individual’s mouth, nose, and eyes; **(Slides 2-4)**

(ii) How to recognize the signs, symptoms, and risk factors associated with COVID-19 **(Slides 5-7)**

(iii) The current CDC, DOH, and L&I guidelines on how to prevent the spread of the virus **(Slides 8-18 | \*Slides 10-16 are hidden)**

(iv) The proper use of protective equipment, including how to safely put on and take off masks and other face coverings **(Slides 19-28)**

(v) Proper respiratory etiquette **(Slides 29-30)**

(vi) The importance of and method for promptly disinfecting frequently touched items **(Slide 31)**

(vii) The steps taken in the workplace to promote COVID-19 health and safety **(Slide 32)**

(viii) How to file a workplace complaint, providing information that, at a minimum, makes clear the process for contacting L&I’s Division of Occupational Safety and Health, including the telephone number and a statement that complaints can be made anonymously **(Slides 33-34)**

(ix) The contents of the employer’s COVID-19 Response Plan **(Slide 35)**

(x) How to file for medical sick leave, paid sick leave, and/or workers compensation. Any employer believing to be exempt from the 500-employee cap in the Family First Coronavirus Response Act must make clear to employees their belief that the exemption applies. Employers making this disclosure should also clarify whether they are providing alternate relief. **(Slides 36-40)**

**Operating the PowerPoint:**

* Do not delete content
* Presenter must tailor the content to the site-specific workplace
* We recommend using photos and examples that pertain to your business
* Individual slides have technical information in the notes section along with links to where the technical information derived from
* Slides 10-16 have been hidden and can be un-hidden to enhance the delivery of the content

**Recordkeeping after PowerPoint:**

* Ensure employee attendance is documented
* Have available for review a copy of all documents associated with this Safety Tool Kit