LIFT TRUCK OPERATOR SKILLS EVALUATION FORM

Evaluation Date:						-
Employee Name:	,					-
Evaluator Name:						-
TRUCK TYPE:	Electric			Stand-Up Model		
	Gasoli	ne		Sit-Down I	Model	
	LPG			Diesel		
Can operator demonst	rate & describe inspe	ction of the	followi	ng?		
1. Horn		Yes N	lo	2. Tires	Yes	_ No
3. Hydraulic Fluid,	Coolant & Oil Level	Yes N	lo	4. Tilt	Yes	_ No
5. Raise/Lower		Yes N	lo	6. Horn	Yes	_ No
7. Brakes		Yes N	lo	8. Oil Leaks	Yes _	No
9. Mast Chains		Yes N	lo			
10. Did operator utiliz	ze available operator r	estraints?			Yes _	No
11. If lift truck is an outilize harness and12. Did operator pull to	l lanyard?	•		•	Yes _	No
without striking ar	nything?			8		No
13. Did operator prope		pallet?				No
14. Did operator raise	1 1					No
15. Did posts strike any section of racking while removing pallet?					No	
16. Did operator lower forks before traveling with load?				Yes _	No	
17. Did operator drive	e at safe rate of speed?	•			Yes _	No
18. Did operator slow down or stop at intersections?					Yes _	No
19. Did operator soun	d the horn at intersect	ions?			Yes _	No
20. Did operator properthe racking?21. Did operator strike	• •		0.1			No No
22. Did operator back	out and lower forks b	efore travel	ing?		Yes _	No
23. Did operator look	behind before backin	g up?			Yes _	No
24. Did operator lowe before getting off?25. Did operator put off.	?		rols, an	d set brake		No No
26. Was operator awa obstructions)?			overhe	ad		No

PERFORMANCE TEST FOR FORKLIFT OPERATORS

EMF	LOYEEDATETIMEp.r
	1. Shows familiarity with truck controls.
	2. Gave proper signals when turning.
	3. Slowed down at intersections.
	4. Sounded horn at intersections.
	5. Obeyed signs.
	6. Kept a clear view of direction of travel.
	7. Turned corners correctly – was aware of rear end swing.
	8. Yielded to pedestrians.
	9. Drove under control and within proper traffic aisles.
	10. Approached load properly.
	11. Lifted load properly.
	12. Maneuvered properly.
	13. Traveled with load at proper height.
	14. Lowered load smoothly / slowly.
	15. Stops smoothly / completely.
	16. Load balanced properly.
	17. Forks under load all the way.
	18. Carried parts / stock in approved containers.
	19. Checked bridge plates / ramps.
	20. Did place loads within marked area.
	21. Did stack loads evenly and neatly.
	22. Did drive backward when required.
	23. Did check load weights.
	24. Did place forks on the floor when parked, controls neutralized, brake on set, power off.
	25. Followed proper instructions for maintenance – checked both at beginning and end.
	Total
	Rating Evaluator