

## Protocol for Working Safely with Students !

	In Place	Partially In Place	Not In Place
1. The team has identified all communication partners (i.e., each team member involved in planning, intervening or monitoring the student's program).			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
2. The team has discussed background knowledge about the student's disability.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
3. Problem behaviors that are related to the student's disability have been identified.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
4. All behaviors related to safety are described in clear and observable language.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
5. A Behavior Intervention Plan is in place for this student.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
6. The team has targeted and implemented methods for building/increasing positive relationships with the student.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
7. This student's triggers are identified and clearly described.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			

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8. The function of this student's behavior is identified and used to plan interventions.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
9. Replacement behaviors are identified and taught to the student.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
10. Effective reinforcers are identified and consistently used, especially in response to replacement behaviors.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
11. Strategies to maintain calm behavior are identified and consistently used by staff across settings.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
12. Strategies for responding to escalating behavior are identified and used with fidelity by all staff.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
13. An emergency response plan is in place and implemented in accordance with state law.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
14. A system for tracking the effectiveness of interventions related to behavior is established and data are reviewed and shared with the team on a daily or weekly basis.			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			

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<i>15. Specific training needs related to health issues or emergency response plans have been identified and provided to staff.</i>			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
<i>16. A debrief process has been established and the team has a plan to meet and review critical information of significant incidents to decrease the likelihood of repeated incidents.</i>			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
<i>17. There is a plan for how and when substitute staff will be informed of key practices for working with the student, or what actions the team will take to mitigate possible effects of having a new person in the environment.</i>			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			
<i>18. All communication partners have been provided the information addressed in this protocol.</i>			
<i>Notes, information to collect, and aspects yet to be implemented:</i>			